



Pioneers Answering the Call of Those in Need Grant Award Guidelines

Grant Period: January 1, 2017 – December 31, 2017

Explanation of Award:

Pioneers have been Answering the Call of Those in Need for over 100 years. Our members take great pride in this legacy. As a result, we often receive bequests upon a Pioneer's passing.

The funds we receive from bequests are what make up the Answering the Call of Those in Need Grant. While some of these funds are unrestricted, others may be designated for a certain Pioneers' program. These funds are distributed accordingly through the grant process.

Eligibility:

- Any Pioneers Chapter/Council/Club is eligible to apply for the Answering the Call of Those in Need grant.

Mandatory Requirements:

- Pioneers Units applying for Answering the Call of Those in Need funds are required to use the Answering the Call of Those in Need Fund Application Form.
- Applications are due in electronic format to the Group Distribution Committee and/or Group designee on or before December 16, 2016.

Grant Process:

- Following the December 16, 2016 application deadline, the Group Distribution Committee will meet to evaluate grant applications.
- By January 20, 2017 the Group Distribution Committee will notify the Pioneers Director of Finance of the winners and the amount awarded to each one. The grant application and a TPF1 voucher must be submitted to the Director of Finance for the distribution of funds.
- The Pioneers Accounting Center (PAC) will cut checks from the Group account and deposit them directly into the Units' account on or before January 31, 2017. For Canadian Pioneers recipients, checks will be mailed directly to the Canadian Pioneers Group Representative for distribution.



- The Pioneers Finance and Accounting staff will track all grants to ensure compliance with the grant requirements prior to the distribution of future awards.
- At the end of the grant period (e.g., January 1, 2017 through December 31, 2017), all unused funds will be returned to Headquarters and distributed the following year.
- The grant period will expire on December 31, 2017.
- The Group distribution Committee will return all incomplete grant applications to the Unit President.

Timeline:

November 3	<ul style="list-style-type: none"> • Fund distribution for the Answering the Call of Those in Need Fund grant will be announced at the November 2016 Board meeting
November 7	<ul style="list-style-type: none"> • Group Distribution Committees will announce the Answering the Call of Those in Need grant award guidelines to their respective membership
December 16	<ul style="list-style-type: none"> • Grant applications are due in electronic format to the Group Distribution Committee's designee • The Group Distribution Committee will begin to evaluate grant applications
January 9	<ul style="list-style-type: none"> • Grant award checks will be deposited into Group accounts for AT&T Pioneers, Canadian Pioneers, Legacy West Pioneers, New Outlook Pioneers and New Vision Pioneers
January 16	<ul style="list-style-type: none"> • The Group Distribution Committees will announce grant recipients and funds awarded
January 20	<ul style="list-style-type: none"> • Each Group's designee will provide the names of the grant recipients and the funds awarded to the Pioneers Director of Finance
January 31	<ul style="list-style-type: none"> • Chapters/Councils/Clubs will receive award checks from the Group accounts on or before January 31, 2017